|                      | FODI | NELD TEXT O CO                         |
|----------------------|------|--|
| FLD_DESC,C,60        |      | VFLD_TEXT,C,60                         |
| Client #             |      | Client Code                            |
| Company Name         |      | Client Name                            |
| Name                 |      | Client Address                         |
| Address              |      | Client Address                         |
| City                 |      | Client City                            |
| 1                    |      | Client State                           |
| Zip                  |      | Client Zip Code                        |
| City, ST Zip         |      | Client City, ST Zip                    |
| Country              |      | Client Country                         |
| Country2             |      | Client Country2                        |
| Code #1              | _    | Client Postal Code                     |
| City, Pv1 Code #1    |      | Client City, Province Postal Code      |
| Phone #1             |      | Client Phone 1                         |
| Phone #2             |      | Client Phone 2                         |
| Phone #3             |      | Client Phone 3                         |
| Phone #4             |      | Client Phone 4                         |
| Lst Py               |      | Client Last Payment                    |
| Lst Pu               | _    | Client Last Invoice                    |
| Balance              | _    | Client Balance                         |
| Company Name #2      | STA  | Client Company 2                       |
| Name #2              | STA  | Client Name 2                          |
| Address #2           | STA  | Client Address 2                       |
| City #2              | STA  | Client City 2                          |
| 2                    | STA  | Client State 2                         |
| Zip #2.              | STA  | Client Zip Code 2                      |
| City #2, ST2 Zip #2  | STA  | Client City2, ST2 Zip Code2            |
| Code #2              | STA  | Client Postal Code 2                   |
| City #2, Pv2 Code #2 | STA  | Client City2, Province 2 Postal Code 2 |
| Client Comments      | STA  | Client Comments                        |
| CurrDt               | STA  | Current Date                           |
| Statement Text       | STA  | Statement Text                         |
| TotAmtDue.           | STA  | Total Amount Due                       |
| Invoice#             | STA  | Invoice Number                         |
| Iv Dte               | STA  | Invoice Date                           |
| Du Dte               | STA  | Invoice Due Date                       |
| Description          | STA  | Invoice Description                    |
| T                    | STA  | Invoice Type                           |
| Inv Bal              |      | Invoice Balance                        |
| Your Company Name    | STA  | Your Company Name                      |
| Your Address #1      |      | Your Address 1                         |
| Your Address #2      |      | Your Address 2                         |
| Your City            | STA  | Your City                              |
| 3                    |      | Your State                             |
| Your Zp              |      | Your Zip Code                          |
| Your City, ST Zip    |      | Your City, ST Zip Code                 |
| P3                   |      | Your Province                          |
| Your Cd              |      | Your Postal Code                       |
| Your City, Pv Code   |      | Your City, Province Postal Code        |
| Todi Oity, i v Oodo  | JIA  | Tour Oity, I Tovilloc I Ootal Code     |

| Your Phone           | STA        | Your Phone                              |
|----------------------|------------|---|
| Fur. Due.            | STA        | Future Due Amount                       |
| Over 30              | STA        | Over 30 Days Due Amount                 |
| Over 60              | STA        | Over 60 Days Due Amount                 |
| Over 90              | STA        | Over 90 Days Due Amount                 |
| Client #             | INV        | Client Code                             |
| Company Name         | INV        | Client Company                          |
| Address              | INV        |   |
| Name                 | INV        | Client Name                             |
| City                 | INV        | Client City                             |
| 1                    | INV        | -                                       |
| Zip                  | INV        | Client Zip Code                         |
| City, ST Zip         | INV        | •                                       |
| Country              | INV        | 3,                                      |
| Country2             | INV        | -                                       |
| P1                   | INV        | -                                       |
| Code #1              | INV        |   |
| City, Pv1 Code #1    | INV        |   |
| Ship TO #1           | INV        | 3,                                      |
| Ship TO #2           | INV        | •                                       |
| Ship TO #3           | INV        | •                                       |
| Ship TO #4           | INV        |   |
| Phone #1             | INV        | •                                       |
| Phone #2             | INV        |   |
| Phone #3             | INV        |   |
| Phone #4             | INV        |   |
| Lst Py               |            | Last Payment                            |
| Lst Pu               | INV        | -                                       |
| Balance              | INV        |   |
| Company Name #2      | INV        |   |
| Name #2              | INV        |   |
| Address #2           | INV        |   |
| City #2              | INV        |   |
| 2                    | INV        | Client State 2                          |
| Zip #2.              | INV        | Client Zip Code 2                       |
| City #2, ST2 Zip #2  | INV        | Client City2, ST2 Zip Code 2            |
| P2                   | INV        | Client Province 2                       |
| Code #2              | INV        | Client Postal Code 2                    |
| City #2, Pv2 Code #2 | INV        | Client City 2, Province 2 Postal Code 2 |
| Client Comments      | INV        | Client Comments                         |
| Ref Number           | INV        | Reference Number                        |
| PO Number            | INV        | PO Number                               |
| Job #                | INV        | Job Number                              |
| 500 #<br>SI          | INV        | Salesperson                             |
|                      | INV        | Invoice Number                          |
| Invoice#             | INV        |   |
| Iv Dte               | INV        | Invoice Date                            |
| Du Dte               |            | Due Date                                |
| Amt Paid             | INV<br>INV | Amount Paid                             |
| Sal Tx               | IIVV       | Sales Tax                               |
|                      |            |   |

| GST Tx                            | INIV | GST Tax                             |
|-----------------------------------|------|-------------------------------------|
| Frght                             |      | Freight                             |
| Sub Tot                           | INV  | _                                   |
| Sub Tot2.                         | INV  |                                     |
| Inv Bal                           | INV  |                                     |
|                                   |      |                                     |
| Invoice Description               |      | Invoice Description                 |
| Your Company Name Your Address #1 |      | Your Address 1                      |
|                                   |      | Your Address 1                      |
| Your Address #2                   | INV  |                                     |
| Your City                         |      | Your City                           |
| 3                                 |      | Your State                          |
| Your Zp                           |      | Your Zip Code                       |
| Your City, ST Zip                 | INV  | 37                                  |
| P3                                | INV  |                                     |
| Your Cd                           |      | Your Postal Code                    |
| Your City, Pv Code                | INV  | Your City, Province Postal Code     |
| Your Phone                        | INV  | Your Phone                          |
| Code #                            | INV  | Product/Service/Message Number      |
| Description                       | INV  | Product/Service/Message Description |
| cQty                              | INV  | Quantity                            |
| Price.                            | INV  | Price                               |
| Extend.                           | INV  | Extended Amount                     |
| Χ                                 | INV  | GST Flag                            |
| Vendor#                           |      | Vendor Number                       |
| Company Name                      |      | Vendor Company                      |
| Name                              |      | Vendor Name                         |
| Address                           | PUR  | Vendor Address                      |
| City                              |      | Vendor City                         |
| 1                                 |      | Vendor State                        |
| Zip                               | _    | Vendor Zip Code                     |
| City, ST Zip                      |      | Vendor City, ST Zip Code            |
| Country                           |      | Vendor Country                      |
| P1                                |      | Vendor Province                     |
| Code #1                           |      | Vendor Postal Code                  |
| City, Pv1 Code #1                 |      | Vendor City, Province Postal Code   |
| Phone 1                           |      | Vendor Phone 1                      |
| Phone 2                           |      | Vendor Phone 2                      |
|                                   |      |                                     |
| Lst Py                            |      | Last Payment Last Purchase          |
| Lst Pu                            |      | Vendor Balance                      |
| Balance                           |      |                                     |
| Purch #                           |      | Purchase Order Number               |
| Iv Dte                            |      | Purchase Date                       |
| Du Dte                            |      | Due Date                            |
| Sal Tx                            |      | Sales Tax                           |
| GST Tx                            |      | GST Tax                             |
| Sub Tot                           |      | Sub Total                           |
| Inv Bal                           |      | Purchase Order Amount               |
| Purchase Description              |      | Purchase Order Description          |
| Your Company Name                 | PUR  | Your Company                        |
|                                   |      |                                     |

| Your Address #1      | PUR Your Address 1                      |
|----------------------|---|
| Your Address #2      | PUR Your Address 2                      |
| Your City            | PUR Your City                           |
| 3                    | PUR Your State                          |
| Your Zp              | PUR Your Zip Code                       |
| Your City, ST Zip    | PUR Your City, ST Zip Code              |
| P3                   | PUR Your Province                       |
| Your Cd              | PUR Your Postal Code                    |
| Your City, Pv Code   | PUR Your City, Province Postal Code     |
| Your Phone           | PUR Your Phone                          |
| Code #               | PUR Product/Service/Message Number      |
| Description          | PUR Product/Service/Message Description |
| cQty                 | PUR Quantity Ordered                    |
| Price.               | PUR Cost                                |
| Extend.              | PUR Extended Amount                     |
| X                    | PUR GST Flag                            |
| Vendor #             | REC Vendor Number                       |
| Company Name         | REC Vendor Company                      |
| Name                 | REC Vendor Name                         |
| Address              | REC Vendor Address                      |
| City                 | REC Vendor City                         |
| 1                    | REC Vendor State                        |
| Zip                  | REC Vendor Zip Code                     |
| City, ST Zip         | REC Vendor City, ST Zip Code            |
| Country              | REC Vendor Country                      |
| P1                   | REC Vendor Province                     |
| Code #1              | REC Vendor Postal Code                  |
| City, Pv1 Code #1    | REC Vendor City, Province Postal Code   |
| Phone 1              | REC Vendor Phone 1                      |
| Phone 2              | REC Vendor Phone 2                      |
| Lst Py               | REC Last Payment                        |
| Lst Pu               | REC Last Purchase                       |
| Balance              | REC Vendor Balance                      |
| Purch #              | REC Received Purchase Order Number      |
| Iv Dte               | REC Received Purchase Order Date        |
| Du Dte               | REC Due Date                            |
| Amt Paid             | REC Amount Paid                         |
| Sal Tx               | REC Sales Tax                           |
| Frght                | REC Freight                             |
| GST Tx               | REC GST Tax                             |
| Sub Tot              | REC Sub Total                           |
| Inv Bal              | REC Invoice Balance                     |
| Received Description | REC Received Purchase Order Description |
| Your Company Name    | REC Your Company                        |
| Your Address #1      | REC Your Address 1                      |
| Your Address #2      | REC Your Address 2                      |
| Your City            | REC Your City                           |
| 3                    | REC Your State                          |
| Your Zp              | REC Your Zip Code                       |
| 1                    | i                                       |

Your City, ST Zip..... REC Your City, ST Zip Code P3 **REC Your Province** REC Your Postal Code Your Cd Your City, Pv Code..... REC Your City, Province Postal Code Your Phone **REC** Your Phone Code #.. REC Product/Service/Message Number Description..... REC Product/Service/Message Description **REC** Quantity Received cQty Price. **REC Cost** Extend. **REC Extended Amount** REC GST Flag Χ Vendor.# CHK Vendor Code Pay To Name..... CHK Pay to Name Address1..... CHK Address 1 CHK Address 2 Address2..... CHK Check Number Check #. Chk Date CHK Check Date Ref Numb **CHK** Reference Number Job Numb CHK Job Number Check Memo..... CHK Check Memo **CHK Check Amount** Chk Amt Text Amount..... **CHK** Text Amount CHK Invoice Number Invoice# Iv Dte CHK Invoice Date CHK Due Date Du Dte **Amt Paid** CHK Amount Paid **EMPLOYEE** PCK Employee Code PCK Employee First and Last Name Employee Name..... Employee Address..... PCK Employee Mailing Address PCK Employee City, State, Zip City, ST ZIP..... Social #. PCK Social Security Number PCK Check Number Check #. Chk Date PCK Check Date Desc D1. PCK Special Deduction #1 Description PCK Special Deduction #2 Description Desc D2. Desc D3. PCK Special Deduction #3 Description PCK Gross Pay Amount Gross.. NetPay. PCK Net Pay Amount PCK FICA Withholding (Social Security) FICA.. PCK Medicare Withholdings **MEDICA** FUTA.. PCK FUTA Liability (Federal UnEmployment) FWH... PCK FWH Amount (Federal Withholding) PCK Extra FWH Amount (Federal Withholding) Ex FWH PCK Allotment Withholding Amount Allot. ChldSp PCK Child Support Withholding Amount PCK SWH Amount (State Withholding) SWH... PCK SUTA Liability (State UnEmployment) SUTA.. SDIF... PCK SDIF Amount (State Disability Insurance Fund) CWH... PCK CWH Amount (City/Local Withholding)

DED1.. PCK Special Deduction #1 DED2.. PCK Special Deduction #2 PCK Special Deduction #3 DED3.. Text Amount..... PCK Check Text Amount M GROSS PCK MTD Gross Withholding PCK MTD FICA Withholding (Social Security) M\_FICA M MED. PCK MTD Medicare Withholdings M FWH. PCK MTD FWH (Federal Withholding) PCK MTD FUTA (Federal UnEmployment) M FUTA M SUTA PCK MTD (State UnEmployement) M SDIF PCK MTD SDIF (State Disability Insurance Fund) M SWH. PCK MTD SWH (State Withholding) M CHSP PCK MTD Child Support Withholding M ALLT PCK MTD Allotment Withholding M CWH. PCK MTD CWH (City/Local Withholding) PCK MTD Special Deduction #1 M DED1 M DED2 PCK MTD Special Deduction #2 M DED3 PCK MTD Special Deduction #3 Q GROSS PCK QTD Gross Withholding PCK OTD FICA Withholding (Social Security) Q FICA PCK QTD Medicare Withholdings Q MED. Q FWH. PCK QTD FWH (Federal Withholding) PCK QTD FUTA (Federal UnEmployment) Q FUTA Q\_SUTA PCK QTD (State UnEmployement) PCK QTD SDIF (State Disability Insurance Fund) Q\_SDIF PCK QTD SWH (State Withholding) Q SWH. PCK QTD Child Support Withholding Q CHSP PCK QTD Allotment Withholding Q\_ALLT Q CWH. PCK QTD CWH (City/Local Withholding) Q\_DED1 PCK QTD Special Deduction #1 PCK QTD Special Deduction #2 Q DED2 Q\_DED3 PCK QTD Special Deduction #3 PCK YTD Gross Withholding Y GROSS Y FICA PCK YTD FICA Withholding (Social Security) PCK YTD Medicare Withholdings Y MED. Y FWH. PCK YTD FWH (Federal Withholding) Y FUTA PCK YTD FUTA (Federal UnEmployment) Y SUTA PCK YTD (State UnEmployement) PCK YTD SDIF (State Disability Insurance Fund) Y SDIF PCK YTD SWH (State Withholding) Y SWH. PCK YTD Child Support Withholding Y CHSP Y ALLT PCK YTD Allotment Withholding Y CWH. PCK YTD CWH (City/Local Withholding) PCK YTD Special Deduction #1 Y DED1 Y DED2 PCK YTD Special Deduction #2 PCK YTD Special Deduction #3 Y DED3 C FWH. PCK Canada-Federal Withholding C PWH. PCK Canada-Providence Withholding

PCK Canada-Canadian Pension Plan

C CPP.

| C_UI PC   | Canada-Unemployment Insurace Premium  |
|-----------|---------------------------------------|
| C_UN PC   | Canada-Union Dues                     |
| C_RPP. PC | Canada-Registered Pension Plan        |
| C_HARD PC | Canada-Hardship Deduction             |
| CM_FWH PC | Canada-MTD Federal Withholding        |
| CM_PWH PC | Canada-MTD Providence Withholding     |
| CM_CPP PC | Canada-Canadian Pension Plan          |
| CM_UI. PC | Canada-Unemployment Insurance Premium |
| CQ_FWH PC | Canada-MTD Federal Withholding        |
| CQ_PWH PC | Canada-MTD Providence Withholding     |
| CQ_CPP PC | Canada-Canadian Pension Plan          |
| CQ_UI. PC | Canada-Unemployment Insurance Premium |
| CY_FWH PC | Canada-MTD Federal Withholding        |
| CY_PWH PC | Canada-MTD Providence Withholding     |
| CY_CPP PC | Canada-Canadian Pension Plan          |
| CY_UI. PC | Canada-Unemployment Insurance Premium |
| □ ST.     | A Skip to next line                   |
|           | Skip to next line                     |
| □ PU      | R Skip to next line                   |
| □ RE      | C Skip to next line                   |
| СН        | Skip to next line                     |